

*Proposed change to the Constitution:
add the definition of **Region(s)** within section 73. DEFINITIONS of the Constitution*

DEFINITIONS

73. In this Constitution:

Annual Session of the Board of Directors means a Board Meeting or series of Board Meetings held from day to day at or about the time of the Annual General Meeting of the Institute.

Board of Directors means a meeting of the Directors of the Institute.

Board Executive means a meeting of the President, Immediate Past President and Vice Presidents.

Branch means a subsection of a Chapter. Where in any part of a Territory other than the Capital City of a State there reside a number of financial members sufficient for the purpose, the Board may on the advice of the Chapter Council concerned define such part of a Territory as a Branch thereof and without effect to the normal functioning of the Chapter as a whole.

Chapter means the body of members in any particular state or territory.

Chapter Council means the Councillors of a Chapter of the Institute elected or appointed pursuant to the By Laws

Chapter Secretary means a secretary of the Chapter appointed to such office by the Chapter

Chief Executive Officer means any person appointed by the Board to perform the duties of Chief Executive Officer of the Institute.

Company Secretary means the secretary appointed by the Board to hold such functions and responsibilities as required by law.

Directors means the Directors of the Institute elected or appointed pursuant to the Constitution.

First General Meeting means, where it relates to the establishment of a new Chapter, the first meeting of members of that Chapter.

Member used in the context of Corporate membership shall mean a Member in the Corporate grade.

member(s) and Institute member(s) when used in general terms shall mean the general membership covering all grades unless stated otherwise.

Month means calendar month.

Office Holder means a person who holds a position of authority or service, or acts in a representative capacity. This includes any national or State/Territory body, committee, board, or council.

Ordinary Business means, when it relates to the Annual General Meeting of the Branch:

- (i) to receive and consider:
 - (a) the statement of income and expenditure;
 - (b) the report of the Chapter for the preceding year;

- (c) the report of the Board of Directors for the preceding year;
- (d) the minutes of the previous Annual General Meeting;
- (ii) to elect the office bearers of the Chapter and Institute for the ensuing year elected by the Chapter Council, and Board of Directors respectively.

Ordinary Resolution Company resolution that is not extraordinary, elective, or special resolution, such as that for approval of accounts. Ordinary resolutions require only ordinary or simple majority (over half of the votes or one of their proxies) to be adopted or passed, and may not require any notice of their proposal.

Personally Present means, where it relates to a meeting, a member is actively participating in that meeting, whether it be by way of being physically present or participating by electronic means.

Physically Present means, where it relates to a meeting, a member participating in that meeting is physically present at the meeting. Therefore, being physically present can only apply to face-to-face meetings, and excludes all meetings held solely by electronic means.

Quantity Surveyor includes, but is not limited to the designations:

- Building or Construction Cost Consultant, Cost Manager, Cost Planner, Cost Engineer, Cost controller, Economist or Value Manager
- Estimator, contract administrator
- Project Manager, Superintendent or Independent Certifier

and similar work dealing with any aspects of construction costs and cost planning and means a person qualified under conditions laid down by the Institute from time to time and includes any teacher, lecturer, professor or student involved in such work.

Region(s): - A grouping of countries within the International Chapter.

Territory means any State of the Commonwealth of Australia or any other area constituted a territory by resolution of the Board from time to time.

The Act means the Corporations Act 2001 as amended.

The term **Board** shall have the same meaning as the Board of Directors.

The term **Executive** shall have the same meaning as the Board Executive.

The **Institute** means the Company registered as THE AUSTRALIAN INSTITUTE OF QUANTITY SURVEYORS.

The **Head Office** means the registered office for the time being of the Institute.

The term **Regulation** shall include any policy, rule, guideline, practice standard, guidance note, or condition approved by the Board.

Text which refers to documents, notices, etc as "in writing" shall, unless specifically stated to the contrary ALSO include electronic communication, written documents lodged electronically.

Words or expressions contained in the Constitution shall be interpreted in accordance with the provisions of the Act.